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REGISTRATION OF MANUFACTURERS / PACKERS AND IMPORTERS UNDER THE LEGAL METROLOGY (PACKAGED COMMODITIES) RULES, 2011.

Rule 27 (1). Every individual, firm, Hindu undivided family, society, company or corporation who or which prepacks or imports any commodity for sale, distribution or delivery shall make an Application accompanied by a fee of rupees five hundred, to the Director or Controller for **One Time Registration** of his or its name with complete address.

A. HOW TO APPLY

The duly filled-in Application in the prescribed Form (copy enclosed) shall be accompanied with the following valid documents:-

1. Identity Proof.
2. Residential Proof.
3. Valid Trading Licence (for non-tribal)
4. Sample of empty Packages, in prescribed sizes, intended to use.
5. FSSAI for packages containing food articles.

B. DECLARATION TO BE MADE ON EVERY PACKAGE

1. Name and address of the Manufacturer/Packer/Importer.
2. The common and generic names of the commodities.
3. The net quantity in term of Standard unit of weight, measure or number.
4. The month and year in which the commodities is manufactured/packed/imported.
5. Retail sale price of the package. (inclusive of all Taxes)
6. Name and address, telephone number, email address if available of the person who can be or the office which can be contacted in case of consumer complaint.

C. MANNER IN WHICH DECLARATION SHALL BE MADE

1. **Principal Display Panel - Its Area, Size And Letter Etc** As Specified Under Rules 7 Of The Legal Metrology (Packaged Commodities) Rules, 2011 (copy enclosed).
2. Every declaration required to be made under these Rules shall appear on the Principal Display Panel.
3. Every declaration which is required to be made on the package under these Rules shall be:-
 - a. Legible and prominent.
 - b. Numeral of the retail sale price and net quantity declared shall be printed, painted or inserted on the package in a colour that contrast conspicuously with the background of the label.
4. The maximum permissible error shall be such as is indicated in the 1st Schedule. (copy enclosed).
5. The specific commodities to be packed and sold in standard packages as are specified in the 2nd Schedule (copy enclosed).
6. Declaration of quantity in relation to commodities (sold by weight or volume) which may be qualified by the words "When Packed" as are specified in 3rd Schedule (copy enclosed).
7. The commodities in packaged form may be sold by weight, measure or number as shown against the commodity in Fourth Schedule (copy enclosed).

Contd.. 2 /-

- Rule 27 (3).** For making any alteration in the Registration Certificate issued under Rule 27(1), a fee of rupees One Hundred shall be paid by the concerned Manufacturer or Packer or Importer to the Director of Controller.
- Rule 27 (4).** On receipt of the application made under sub-rule (1), the Director of Controller, who shall be the Registering Authority, shall –
- (a) If the application is not complete in all respects, return the same to the applicant within a period of SEVEN working days from the date of receipt of the application.
 - (b) If the application is complete in all respects, register the applicant and grant a Registration Certificate to the applicant to that effect.
- Rule 32.** Whoever contravenes the Provisions of Rule 27, shall be punished with fine of four thousand rupees.

D. NOMINATION OF DIRECTOR BY A COMPANY UNDER THE ACT.

- Rule 29.** Every company shall inform the Director (Legal Metrology) or the concerned Controller or his authorized officer, by notice in duplicate, in the format specified in Thirteenth Schedule containing the name and address of its Director after obtaining his consent in writing, who has been nominated by the company under sub-section (2) of section 49 to be in-charge of and be responsible for the conduct of business of the company or any establishment, branch or unit thereof.

THIRTEENTH SCHEDULE
FORMAT FOR NOMINATION OF THE DIRECTOR BY THE COMPANY
[Refer Rule 29)

Notice is hereby given that Shri/Smt./Ms Director of the (name and address of the company) has been nominated by the company by a Resolution passed at their meeting held on at to be in-charge of, and be responsible for the conduct of business of the company or any establishment/branch/unit thereof and authorized to exercise all such powers and take all such steps as may be necessary or expedient to prevent the commission any offence by the said company under the Legal Metrology Act, 2009.

Shri/Smt./Ms Designation has accepted the said nomination and copy of said acceptance is enclosed herewith.

A certified copy of the said Resolution is enclosed.

Place:
Date:

Managing Director/Secretary of
(name of the company)

Notes:- For more information regarding Legal Metrology Act/Rules you may download from Department's Website.

THE FIRST SCHEDULE

[Refer Rule 2(e)]

1. Maximum permissible errors on net quantity declared by weight or volume

(1) The maximum permissible error, in excess or in deficiency, in the net quantity by weight or volume of any commodity shall be as specified in Table-I below:—

TABLE-I
MAXIMUM PERMISSIBLE ERRORS ON NET QUANTITIES DECLARED
BY WEIGHT OR BY VOLUME

Sl. No.	Declared quantity g or ml	Maximum permissible error in excess or in deficiency	
		As percentage of declared quantity	g or ml
(i)	up to 50	9	—
(ii)	50 to 100	—	4.5
(iii)	100 to 200	4.5	—
(iv)	200 to 300	—	9
(v)	300 to 500	3	—
(vi)	500 to 1000	—	15
(vii)	1000 to 10000	1.5	—
(viii)	10000 to 15000	—	150
(ix)	More than 15000	1.0	—

(2) The maximum permissible error specified as percentage shall be rounded-off to the nearest one-tenth of a g or ml, for a declared quantity less than or equal to 1000 g or ml and to the next whole g or ml for declared quantities above 1000 g or ml.

2. The maximum permissible errors on net quantity declared by length, area or number

(1) The maximum permissible error, in excess or in deficiency, in the net quantity declared in terms of length, area or number of any commodity not specified in the First Schedule shall be as specified in Table-II below:—

TABLE-II
MAXIMUM PERMISSIBLE ERRORS ON NET QUANTITIES DECLARED BY LENGTH, AREA
OR NUMBER

Sl. No.	Quantity declared	Maximum permissible error in excess or in deficiency
(i)	in units of length	2% of declared quantity up to 10 metre and thereafter 1% of declared quantity
(ii)	in units of area	4% of declared quantity up to 10 sq. metre and thereafter 1% of declared quantity
(iii)	by number	2% of declared quantity

THE SECOND SCHEDULE

[Refer rule 5]

COMMODITIES TO BE PACKED IN SPECIFIED QUANTITIES

The following commodities shall be packed in such quantities by weight, measure or number as are specified in the corresponding entries against them.

Sl. No.	Commodities	Quantities in which to be packed **
(1)	(2)	(3)
1.	Baby food	100g, 200g, 300g, 400g, 500g, 600g, 700g, 800g, 900g, 1 kg, 2 kg, 5 kg and 10 kg.
2.	Weaning food	100g, 200g, 300g, 400g, 500g, 600g, 700g, 800g, 900g, 1 kg, 2 kg, 5 kg and 10 kg.
3.	Biscuits	25g, 50g, 75g, 100g, 150g, 200g, 250g, 300g and thereafter in multiples of 100g up to 1 kg.
4.	Bread including brown bread but excluding bun	100g and thereafter in multiples of 100g.
5.	Un-canned packages of butter and margarine	25g, 50g, 100g, 200g, 500g, 1 kg, 2 kg, 5 kg, and thereafter in multiples of 5 kg.
6.	Cereals and Pulses	100g, 200g, 500g, 1 kg, 2 kg, 5 kg and thereafter multiples of 5 kg.
7.	Coffee	25g, 50g, 100g, 200g, 250g, 500g, 1 kg and thereafter in multiples of 1 kg.
8.	Tea	25g, 50g, 100g, 125g, 250g, 500g, 1 kg and thereafter in multiples of 1 kg.
9.	Materials which may be constituted or reconstituted as beverages	25g, 50g, 100g, 125g, 200g, 500g, 1 kg and thereafter in multiples of 1 kg.
10.	Edible Oils Vanaspati, Ghee, Butter Oil	50g, 100g, 200g, 500g, 1 kg, 2 kg, 3 kg, 5 kg and thereafter in multiples of 5 kg. If net quantity is declared by volume the same number in millilitres or litres, as the case may be. If the net quantity is declared by volume, then the equivalent quantity in terms of mass to be declared in brackets in same size of letters/numerals
11.	Milk Powder	Below 50g no restriction, 50g, 100g, 200g, 500g, 1 kg and thereafter in multiples of 500g.

12.	Non-soapy detergents (powder)	Below 50g no restriction, 50g, 100g, 200g, 500g, 700g, 1 kg, 1.5 kg, 2 kg and thereafter in multiples of 1 kg.
13.	Rice (powdered), flour, atta, rawa and suji	100g, 200g, 500g, 1 kg, 2 kg, 5 kg and thereafter in multiples of 5 kg.
14.	Salt	Below 50g in multiples of 10g, 50g, 100g, 200g, 500g, 750g, 1 kg, 2 kg, 5 kg and thereafter in multiples of 5 kg.
15.	Soaps (a) Laundry Soap	50g, 75g, 100g, and thereafter in multiples of 50g.
	(b) Non-soapy detergent cakes/bars	50g, 75g, 100g, 125g, 150g, 200g, 250g, 300g and thereafter in multiples of 100g.
	(c) Toilet Soap including all kinds of bath soap (cakes)	25g, 50g, 75g, 100g, 125g, 150g and thereafter in multiples of 50g.
16.	Aerated soft drinks, non-alcoholic beverages	65 ml (fruit based drinks only), 100 ml, 125 ml (fruit based drinks only), 150 ml, 200 ml, 250 ml, 300 ml, 330 ml (in cans only), 500 ml, 750 ml, 1 litre, 1.5 litre, 2 litre, 3 litre, 4 litre and 5 litre.
17.	Mineral water and drinking water	100 ml, 150 ml, 200 ml, 250 ml, 300 ml, 500 ml, 750 ml, 1 litre, 1.5 litre, 2 litre, 3 litre, 4 litre and 5 litre.
18.	Cement in bags	1 kg, 2 kg, 5 kg, 10 kg, 20 kg, 25 kg, 40 kg (for White cement only) and 50 kg.
19.	Paint varnish etc. (a) Paint (other than paste paint or solid stains, enamels	50 ml, 100 ml, 200 ml, 500 ml, 1 litre, 2 litre, 3 litre, 4 litre, 5 litre and thereafter paint) varnish, varnish in multiples of 5 litre.
	(b) Paste paint and solid paint	500g, 1 kg, 1.5 kg, 2 kg, 3 kg, 5 kg, 7 kg and thereafter multiples of 5 kg.
	(c) Base paint	450 ml, 500 ml, 900 ml, 925 ml, 950 ml, 975 ml, 1 litre, 3.6 litre, 3.7 litre, 3.8 litre, 3.9 litre and 4 litre and no restriction above 4 litre.

THE THIRD SCHEDULE

[Refer Rule 11(4)]

DECLARATION OF QUANTITY IN RELATION TO COMMODITIES (SOLD BY WEIGHT OR VOLUME) WHICH MAY BE QUALIFIED BY THE WORDS "WHEN PACKED"

Sl. No.	Name of commodity
1.	All kinds of Soaps
2.	Lotions
3.	Cream (other than cream of milk)

THE FOURTH SCHEDULE

[Refer Rule 12(2)]

EXCEPTIONS REFERRED TO IN RULE 12(2)

1. The following commodities in packaged form may be sold by weight, measure or number as shown against the commodity:—

TABLE

Sl. No.	Commodity	Whether declaration to be expressed in terms of weight, measures or number or two or more of them
(1)	(2)	(3)
1.	Aerosol Products	Weight
2.	Acids in liquid form	Weight or volume
3.	Compressed or liquefied gas (but not liquefied petroleum gas)	Weight and equivalent volume at stated temperature and pressure
4.	Curd	Weight
5.	Electric Cables	Length or weight
6.	Electric wire	Length or weight
7.	Fencing wire	Number or weight
8.	Fruits, all kinds	Number or weight
9.	Furnace oil	Weight or volume
10.	Non-edible vegetable oil	Weight or volume
11.	Edible oil, Vanaspati ghee and butter oil	Weight or volume
12.	Heavy residual fuel oil	Weight
13.	Industrial diesel fuel	Volume

14.	Honey, malt-extract, golden syrup treacle	Weight
15.	Ice cream and other similar frozen products	Volume
16.	Liquid chemicals	Weight or volume
17.	Liquefied petroleum gas	Weight
18.	Nails, wood screws	Number or weight
19.	Paints other than paste (paint or solid paint) Varnish, varnish stains, enamels	Volume
20.	Paste paint, solid paint	Weight
21.	Rasgulla, Gulabjamun and other sweet preparations	Weight
22.	Ready-made garments	Number
23.	Sauces, all kinds	Weight
24.	Tyres and tubes	Number
25.	Yarn	Weight or length of yarn
26.	Cosmetics including creams, shampoo, lotions and perfumes	Weight or measure

7. Principal display panel—its area, size and letter etc.

(1) In the case of a package having a capacity of five cubic centimetres or less, the principal display panel may be a card or tape affixed firmly to the package and shall bear the required information.

(2) The height of any numeral in the declaration required under these rules, on the principal display panel shall not be less than,—

- (i) as shown in Table-I, if the net quantity is declared in terms of weight or volume;
- (ii) as shown in Table-II, if the net quantity is declared in terms of length, area or number.

(3) The height of letters in the declaration shall not be less than 1 mm height and when blown, formed, molded, embossed or perforated, the height of letters shall not be less than 2 mm:

PROVIDED that the width of the letter or numeral shall not be less than one-third of its height, except in the case of numeral '1' and letters (i), (l) and (I).

TABLE-I
MINIMUM HEIGHT OF NUMERAL

Serial Number	Net quantity in weight/volume	Minimum height in mm	
		Normal case	When blown, formed, molded, embossed or perforated on container
1	Upto 200g/ml	1	2
2	Above 200g/ml and upto 500g/ml	2	4
3	Above 500g/ml	4	6

TABLE-II
MINIMUM HEIGHT OF NUMERAL

Serial Number	Net quantity in length, area or number, area of principal display panel	Minimum height in mm	
		Normal case	When blown, formed, molded, embossed or perforated on container
1	Upto 100 cm ²	1	2
2	Above 100 cm ² and upto 500 cm ²	2	4
3	Above 500 cm ² and upto 2500 cm ²	4	6
4	Above 2500 cm ²	6	6

APPLICATION FOR REGISTRATION OF PACKERS / MANUFACTURER / IMPORTERS

Under Rule 27 of the Legal Metrology (Packaged Commodities) Rules,2011

1. Name of the applicant
(Firm/Company) _____

2. Complete address
(including district) _____

_____ PIN _____
District _____

3. Location of Factory. _____

_____ District _____ PIN _____

4. Name of the commodity or
commodities pre-packed /
manufactured by the applicant.

1. _____
2. _____
3. _____
4. _____
5. _____

5. Name and address of all the
Directors/ partners / proprietor of
the company / firm.

1. _____
2. _____
3. _____
4. _____

Date : (SIGNATURE OF THE APPLICANT)

Place :

ACKNOWLEDGEMENT

Received an application for registration under Rule 27 of the Legal Metrology (Packaged Commodities) Rules,2011

from _____

r/o _____

dated _____

SIGNATURE

**FORMAT FOR LABEL DECLARATION OF PRE-PACKED COMMODITIES FOR
REGISTRATION UNDER RULE 35 OF THE STANDARDS OF WEIGHTS AND
MEASURES (PACKAGED COMMODITY) RULES, 1977.**

1. Name of the Product :
2. Name & Address of Manufacturer/
Packer/Importer :
3. Common or Generic name of the
Commodity :
4. Net Content/Net Weight or No. of
The commodity in the package (in
Terms of metric system – kg., g,
mg – l, ml – m, cm, mm) :
5. Date of Manufacture or Packing :
6. Best Before Date/Month/Year :
7. Maximum Retail Price (MRP)
(inclusive of all taxes) :
8. Lot No. of the product :
9. Telephone No. / Email Address of the
Manufacturer, Packer or importer. :