

**APPLICATION FOR REGISTRATION OF PACKERS / MANUFACTURERS**  
Under Rule 35 of the Standards of Weights & Measures (Packaged Commodities) Rules, 1977

1. Name of the applicant  
(Firm/Company) \_\_\_\_\_  
\_\_\_\_\_

2. Complete address  
(including district) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ PIN \_\_\_\_\_  
District \_\_\_\_\_ .

3. Location of Factory. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ District \_\_\_\_\_ PIN \_\_\_\_\_ .

4 Name of the commodity or  
commodities pre-packed /  
manufactured by the applicant. 1. \_\_\_\_\_  
2. \_\_\_\_\_  
3. \_\_\_\_\_  
4. \_\_\_\_\_  
5. \_\_\_\_\_

5 Name and address of all the  
Directors/ partners / proprietor of  
the company / firm. 1. \_\_\_\_\_  
2. \_\_\_\_\_  
3. \_\_\_\_\_  
4. \_\_\_\_\_

Date : (SIGNATURE OF THE APPLICANT)

Place : Fees receipt No. \_\_\_\_\_

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**ACKNOWLEDGEMENT**

Received an application for registration under Rule 35 of the Standards of  
Weights & Measures (Packaged Commodities) Rules, 1977

from \_\_\_\_\_

r/o \_\_\_\_\_

dated \_\_\_\_\_ .

SIGNATURE

## GUIDELINES

1. The application form together with cash of Rs. 500.00 in case of new registration and Rs. 100.00 in case of amendment in the registration certificate should be deposited at the Weights & Measures Department, Room No. 09, C-Block, Vikas Bhawan, New Delhi-110002. The fees can also be paid by a Demand Draft in favour of Controller, Weights & Measures Department, Govt. of NCT of Delhi.
2. Under the provisions of the Rules as they stand now, renewal of registration is not necessary.
3. In S. No. 1 of the proforma, name of the firm /company is to be mentioned.
4. In S. No. 2 the complete address at which the registered office of the company / firm is situated is to be mentioned including the name of the street, number assigned to the premises of the manufacturer / packer.
5. S. No. 3 is to be filled if factories or manufacturing / packing premises are located also at place or places other than the address, indicated at S. No. 2.
6. In case of a concern having more than one unit/factory the registration in respect of the registered office of the company / firm only is necessary.
7. The complete name and postal address of all the Directors, Partners / Proprietor of the Company / Firm should be given at S. No. 5.
8. For addition of any new pre-packaged commodities to be manufactured / packed in future the original certificate has to be submitted to the department along with the requisite fees for issue of revised certificate.
9. The applicant should fill up all the details in the acknowledgement slip.
10. A good quality self addressed envelope of size 12 cm X 25 cm with Rs. 32/- postage stamp duly affixed on it, should be submitted along with this form. The name of the firm should be mentioned on the envelope instead of name of the proprietor / partner / Directors.
11. The Certificate of registration will be sent to the applicant by registered post only. In no case it will be handed over to the applicant or his / her authorized representative.