

SCHEDULE – II “A”

[See rule 11 (1)]

Form – LM – 1

[Application form for licence as manufacturer of weights & measures under the Legal Metrology Act, 2009]

To,

	To be filled by the Applicant	Comments of the inspection officer
(1)	(2)	(3)
1.	Name of the manufacturing concern for which licence is desired.
2.	Complete address of the concern. Whether premises are owned/rented/taken on lease/leave licence, duly supported by documents.
3.	Date of Establishment of workshop/factory.
4.	Name (s) and address (s) along with their father's/ husband's name of proprietor (s) and/or Partners and Managing Director (s) in the case of Limited company
5.	The date and current registration number of factory/ shop/ establishment/ Municipal Trade licence.
6.	Nature of manufacturing activities at present.
7.	The type of weights and measures proposed to be manufactured viz : (i) Weights (ii) Measures (iii) Weighing Instruments (iv) Measuring Instruments with details in each case.
8.	The number of persons employed/proposed to be employed (i) Skilled (ii) Semi-skilled (iii) Unskilled (iv) Specialist trained in the line
9.	The monogram or trade mark intended to be Imprinted on weights and measures to be manufactured.
10.	Details of machinery, tools accessories, owned and used for manufacturing weights measures etc.
11.	Details of foundry/workshop facilities arranged. Whether ownership, long term lease etc.
12.	Facilities of steel casting and hardness testing of Vital parts etc or other means.
13.	Availability of electric energy.
14.	Details of loan received from Government or financial Institution. If so, give details.
15.	Name of bankers, if any.
16.	GST/ Professional Tax registration Number/ IT Number

- 17. Have you applied previously for a manufacturer's licence? If so, when and with what results ?
- 18. (a) Whether the item (s) proposed to be manufactured will be sold within the State or out side the state or both.
- (b) Details of Model Approval received from Government of India;
- © When can you produce for inspection samples of your products for which licence is desired ?
- 19. Non-Tribal applicant/person to enclose a Trading Licence from respective Autonomous District Council of Meghalaya

To be certified by the applicant (s)

Certified that I/We have read the Legal Metrology Act, 2009 and the Meghalaya Legal Metrology (Enforcement) Rules, 2011 and agree to abide by the same and also the administrative orders and instructions issued or to be issued there under.

I/We agree to deposit the Scheduled licence fees with Government as soon as required to do so by the Licencing Authority.

All the information furnished above is true to the best of my/our knowledge.

Place :
Date : Signature and Designation

To be filled in by Departmental Officer of the State Government

- Date of Receipt of Application :
- Serial Number of application :
- Date of inspection :
- Recommendation of Inspecting Officer :

Place :
Date : Signature and Designation of Inspecting Officer

Final orders of Licensing Authority

- Licence granted / refused :
- Licence Number :
- Valid till :

Place :
Date : Signature and Designation